



# CHANGE OF CONTRACT FORM



If for any reason you decide to change your child's contracted attendance schedule this form must be completed by Thursday for the following week of attendance.

**PLEASE COMPLETE, SIGN, DATE, AND RETURN.**

MY CHILD/REN \_\_\_\_\_  
NAME(S)

SITE / SCHOOL: \_\_\_\_\_ PHONE # \_\_\_\_\_ - \_\_\_\_\_

**DAILY** (CIRCLE DAYS CHILD WILL BE ATTENDING):

☐ \$5 DAY / AM

ON THE FOLLOWING DAYS: **MON TUES WED THURS FRI**

\$4 DAY / TARTESSO EXTENDED (1:30 pm- 2:30 pm)

ON THE FOLLOWING DAYS: **MON TUES WED THURS FRI**

☐ \$11 DAY / PM

ON THE FOLLOWING DAYS: **MON TUES WED THURS FRI**

DAILY SCHEDULE WILL START THE WEEK OF: \_\_\_\_\_

CHANGE IS PERMANENT: **Y / N**

SCHEDULE CHANGE WILL RETURN TO ORIGINAL CONTRACTED DAYS WEEK OF: \_\_\_\_\_

☐ **WEEKLY** (WILL ATTEND FULL TIME):

\$20 WEEK / AM      \$15 WEEK / TARTESSO EXTENDED (1:30 PM – 2:30 PM)      \$50  
WEEK / PM

THE NEW SCHEDULE WILL START THE WEEK OF: \_\_\_\_\_

CHANGE IS PERMANENT: **Y / N**

SCHEDULE CHANGE WILL RETURN TO ORIGINAL CONTRACTED DAYS WEEK OF: \_\_\_\_\_

☐ **TEMPORARILY ABSENT**

FOR THE WEEK(S) OF: \_\_\_\_\_ AND/OR DAY(S) OF: \_\_\_\_\_

CHILD(REN) WILL RETURN TO ORIGINAL CONTRACTED SCHEDULE OR SCHEDULE STATED ABOVE ON: \_\_\_\_\_

☐ **PERMANENTLY WITHDRAWING AS OF:** \_\_\_\_\_  
DATE

\_\_\_\_\_ I understand that if I wish to re-enroll there will be a \$25.00 registration fee.  
Initial

**PARENT/ GUARDIAN SIGNATURE** \_\_\_\_\_ **DATE:** \_\_\_\_\_

OFFICE USE ONLY: Applied to account by \_\_\_\_\_ on \_\_\_\_\_  
Initial Date